

Minutes of the Annual Meeting of the Parton Parish Council held on the 9th May 2018

1. Attendance Cllrs, K Young, Bestford, Peel, Quayle, Ryden, Young V, and the clerk

Apologies were received from Cllrs Troughton and Rogan

2 Election of Chairman: It was proposed by Mrs Rogan and seconded by Mr Peel that Mr Young be elected chairman for the forthcoming year. There were no other nominations and Mr Young was duly elected. Mr Young signed the declaration of acceptance of office as Chairman.

3 Minutes of the April 2018 meeting. The minutes were agreed and it was agreed that declarations of interest would be made when an item on the agenda was reached.

4. Approval of the Annual Governance statement. The clerk said that the Accounts and Audit Regulations 2015 required the governance statement to be approved before the accounting statement. The clerk said that the internal auditor was satisfied that proper oversight had been achieved and the council approved the statement which would now be published on the parish website

5 Annual Financial Return The clerk referred to the council's accounts for the year ended 31st March 2018 as previously circulated. He said that the internal auditor had no issues to report that required the attention of the council and that the internal auditor was satisfied that the system of internal control was appropriate and effective. The council agreed the accounts. The council reappointed Mr F G Hoyle as internal auditor for the forthcoming year.

6. Elections of Officers and Representatives

a) **Vice Chairman.** It was proposed and seconded that Mrs Bestford be elected to the post of Vice Chairman. This was agreed.

b) **School Governors.** It was noted that due to a change of regulations minor authorities were no longer requested to nominate school governors but that Mrs Troughton was a principal authority nominated governor and Mrs Ryden was a parent governor.

c.) **The Mary Jackson Trust Fund Representatives.** It was proposed that Mrs Rogan and Mrs Ryden be appointed as the council representatives on the Mary Jackson Trust Fund. This was agreed.

d) **Howgate Ward Steering Group.** It was proposed that Mr Peel and Mr Young be appointed to attend Howgate Ward Steering Group meetings.

e) **The Village Hall Representatives.** It was proposed that Mr Quayle and Mr Peel be appointed parish council representatives to the village hall management committee.

f) **North Copeland Youth Forum.** It was proposed and seconded that Mr Quayle and Mrs Rogan be appointed as parish council representatives.

7 Cheques to be approved for payment

101178	J C Shaw	(Salary April 2018)	£200.00
101179	Cumbria Assoc. Local Councils	(Subscription)	£225.00
101180	Copeland Borough Council	(Bin Collection)	£29.17
101181	BHIB	(Insurance)	£307.89
101182	J C Shaw	(Expenses)	£18.31
101183	F G Hoyle	(Audit)	£50.00
101184	Parton Old Folks Fund	(Donation)	£150.00

8. Clerks Report

a). The Beachcomber The clerk reported a letter from Messrs Beaty and Co solicitors who act for Viaduct Estates who are developing the Beachcomber and who have to renew the existing services to the building. This will involve digging up the council's land to replace pipework. The solicitor said that because Viaduct Estates were renewing existing services for which they will have a prescriptive easement due to long usage and no documentation is required. The council agreed to simply acknowledge receipt of the letter.

b) War Memorial and Memorial Garden It was agreed to ask Messrs J and R Bennett to replant both sites and to spray the memorial garden to eradicate weeds. It was noted that Mrs Ryden was to arrange for sand to supplement that around the boat.

9. Parish Councillors Items

a) Mr Quayle raised the issue concerning the cleaning of the village hall. The chairman said that this was a matter for the village hall management committee.

b) Mrs Young asked for volunteers to help at the Fun Day on the 27th March 2018.

c) Mrs Ryden said a complaint had been referred to her about problems with household waste being left on a pavement on Foundry Road In view of the past history it was agreed to contact the PCSO rather than the district council.

d) Mr Peel said that the kerb opposite 1 Criffel Road was damaged once more. The clerk said he would speak to the county councillor

e) Mr Peel said that there had been fly tipping along Criffel Road Mrs Young agreed to supply more details.

f) Mr Peel complained about speeding on Criffel Road. The chairman said he had taken this matter up with the county councillor together with a parking issue on Seven Acres.

g) Mr Peel said that the steps at Ramsay Brow were still in a dangerous state despite Home group having been advised.

h) Mr Peel said that there was neighbours dispute on Criffel Road and was not certain whether the social land lord was aware of the problems.

i) The chairman said he had reported problems with the doorstep collection of recycling materials direct to the Mayor

The meeting closed at 8.20 pm

Chairman..... Date.....